

Forsyth County Animal Advisory Board

Meeting Minutes

January 16, 2025

6:00 - 7:30 PM
5570 Sturmer Park Circle
Winston-Salem, NC 27105

Bill Cowan	Present
George Francisco-Chair	Present
Lida Calvert-Hayes	Absent
Adam Bowditch	Absent
Cristina Griffin	Present
PJ Lofland	Present
Chad Griffin-Vice Chair	Present
Koy Kincaid	Present
Erin Turner	Present

Kirsten Briggs	Present
Tonya Ward	Present

CALL TO ORDER

- The Advisory Board meeting was called to order at 6:02 pm by George Francisco. Staff let the Board know that Adam Bowditch and Lida Calvert-Hayes had emailed to state they would not be able to attend.
- Approval of meeting minutes November 21, 2024
MOTION: Bill Cowan made a motion to approve the minutes. The motion was seconded by Koy Kincaid. The minutes were approved unanimously.
- Introduction of Deputy County Manager Kyle Haney. Mr. Haney introduced himself and briefly detailed his role within the County and Animal Services.

STATEMENT OF THE CHAIR

- Chair George Francisco stated that he wanted to work towards ensuring that the Board is on track and, to that end, wanted to discuss process such as having an orderly agenda, speaking respectfully, and adhering to the bylaws. There was discussion of a packet for new members with information about the Board. Members who have served previously stated they recalled this and would look to see if they still have the information. There was a motion to add an introductory packet and shelter tour for new members.
MOTION: Bill Cowan made a motion, which was seconded by Erin Turner. The motion was passed unanimously.

DIRECTOR'S REPORT

- Shelter Director Kirsten Briggs presented year end statistics from 2024. She discussed animal intakes and the different categories of intakes as well as outcomes such as reclaims by the owner, adoptions, transfer to rescue organizations, and euthanasia. She reminded the Board that the monthly statistics are posted on the Shelter's social media each month, generally the first week of the month. She also discussed the partnership with The Solution spay/neuter clinic. A shelter tour was postponed due to a parvo outbreak. She let the Board know that there are plans to begin offering vaccines to the public during limited

days/hours beginning in February. There was discussion of volunteers and the new program Dog Day Adventures as well as the limitations currently due to cases of parvo in the shelter.

PUBLIC COMMENT

- Priscilla Ivester stated she wished to comment regarding the November meeting. She stated she was unhappy with the direction of that meeting. There was discussion of the fact that the meeting had not had an agenda and George Francisco stated this is why he made his earlier statement regarding having an orderly agenda going forward.

OLD BUSINESS

- ***Status of the Board's recommendation to amend the tethering ordinance***
There was a brief recap of the history of the original ordinance and changes proposed. The changes will be presented to the County Commissioners for approval on January 30th.
- ***Vacant Board positions***
The vacant positions for a person from the Health Department as well as the position for a veterinarian were discussed. Kyle Haney stated he will reach out to the Health Department regarding that position and members were encouraged to reach out to veterinarians to encourage them to join and the issue will be discussed again at the next meeting.

NEW BUSINESS

- ***Annual Report***
There was discussion of the Board's stated purpose and duties including presenting an annual report to the Commissioners. There was discussion of previous reports and how the task was handled in the past. Members stated they have copies of old reports to refer to and George Francisco asked members to come to the next meeting with topics they would like to include for both short and long term goals.
- ***Rabies Clinics***
Bill Cowan wanted to let the Board know that Randolph County is offering drop in vaccine clinics several days during the week. Kirsten Briggs discussed the fact the shelter will begin doing this soon. Bill Cowan also mentioned that the county should raise the cost to \$10.00.
- ***Hearing Tribunals***
The docket and members for the Tribunal Hearings scheduled for February 20th were discussed. Erin Turner, Cristina Griffin, and Bill Cowan all stated they were available to serve.

ADJOURN

MOTION: With no further business George Francisco asked for a motion to adjourn. Chad Griffin made the motion, which was seconded by Cristina Griffin. George Francisco adjourned the meeting at 7:46 pm.